# Ankit Mishra

Etah, Uttar Pradesh | ankitmishra34523@gmail.com | 8076768278 |[**https://www.linkedin.com/in/ankit-mishra-43770b23b**](https://www.linkedin.com/in/ankit-mishra-43770b23b)//| https://github.com/AmishraG

## Professional Summary

Detail-oriented and highly analytical Data Analyst with 1.4 years of experience leveraging data insights to inform business decisions. Proficient in SQL, Power BI, and Advanced Excel, with a proven track record of delivering actionable reports, dashboards, and process improvements. Adept at handling large datasets, identifying trends, and presenting complex data in a clear and concise manner to stakeholders.

## Skills

**Data Analysis Tools**: SQL (CTE, Window Function, Stored Procedure, Sub-Query, Views, Indexes, etc.), Power BI (Dax, Data Modeling, Data Cleaning, data Visulization etc.), Advanced Excel (Pivot Tables, X/VLOOKUP, Macros)  
**Programming Languages**: Python (basic data analysis and visualization)

**Data Manipulation**: Cleaning, transforming, and organizing large datasets for analysis using SQL, Advanced Excel, and Python libraries like Pandas.

**Data Extraction**: Extracting structured and unstructured data from diverse sources (databases, APIs, CSVs).  
Database Management: MySQL

Data Visualization: Interactive dashboards, storytelling through data  
Soft Skills: Problem-solving, critical thinking, communication, time management

## Professional Experience

\*\*Data Analyst\*\*

Epiq Global – Hyderabad, Telangana

09/2023 – 04-2024

* Performed extensive **data cleaning** to resolve inconsistencies, remove duplicates, and standardize datasets, ensuring accuracy for analysis and reporting.
* Utilized SQL to extract large datasets from relational databases, filtering and joining tables to gather relevant data for specific business use cases.
* Designed and implemented workflows for **data manipulation**, including transformation and aggregation tasks in Power BI, and Excel.
* Automated routine **data extraction** processes from multiple sources (APIs, databases, and CSV files), reducing manual effort by 30%.
* Collaborated with stakeholders to define data requirements and ensure the alignment of analysis with business objectives.

Unitedlex – Gurgaon, Haryana

04/2024 – Present

- Analyzed complex datasets to derive meaningful insights and actionable recommendations, resulting in a 10% increase in operational efficiency.  
- Designed and maintained Power BI dashboards, tracking key performance indicators (KPIs) for various departments.  
- Utilized SQL to extract, transform, and analyze data from relational databases, creating optimized queries for faster processing.  
- Automated repetitive data entry and analysis tasks in Excel, reducing manual workload by 30%.  
- Collaborated with cross-functional teams to identify data needs and streamline reporting workflows.

## Education

\*\*Bachelor of Science in Biology\*\*

Etah, UP

Graduation Year: 2023

## Certifications

- Microsoft Power BI Data Analyst Certification (From INeuron)  
- Advanced Excel: Data Analysis and Reporting (Tutorialspoint)  
- SQL for Data Analysis (Maati Academy, Udemy)

## Projects

-Built an interactive dashboard to monitor recruitment metrics such as open requisitions, hire losses, and quarterly starts.

- Optimized data processing for weekly trend analysis, reducing report generation time by 20%.\*\*Database Optimization Project\*\* (SQL)

- Improved query performance by 40% through database normalization and indexing.  
- Implemented stored procedures to automate complex reporting processes.

## Additional Information

- Languages: English (Professional), Hindi (Native)  
- Interests: Data Modeling, Data Cleaning, Data Manipulation, and data Visulisation.